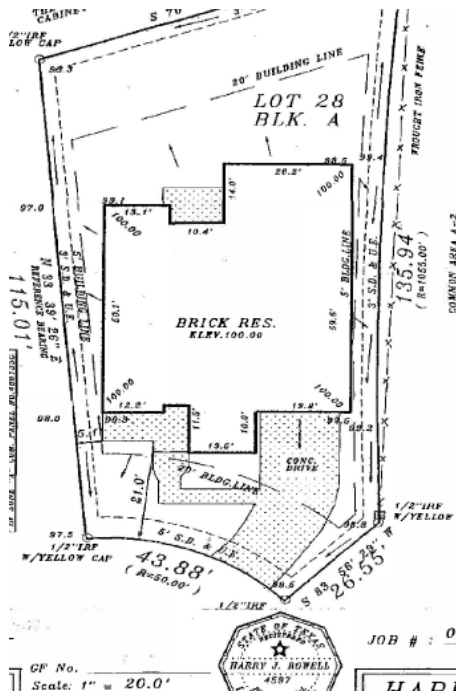




## RETAINING WALLS SUBMITTAL REQUIREMENTS

Incomplete applications will be denied and will have to go through the resubmittal process and subject to potential fees. Please print clearly on all fillable lines and verify that everything listed on this form is attached to your application.

- ☐ Scaled site plan (Example Below)



- ☐ Location of wall (highlight the wall)
- ☐ Height of wall \_\_\_\_\_
- ☐ Finished elevations (top and bottom) and resulting drainage patterns.
- ☐ Materials (i.e., brick or stone) samples or photographs
- ☐ Photograph of the home where the retaining wall will exist
- ☐ Contractors' specifications
- ☐ Neighbor Acknowledgement Form- if retaining wall is on the shared property line.
- ☐ McKinney City Permits Office states: A permit for any retaining wall is required in the City of McKinney, regardless of height. (This must be attached with the application)

- ☐ **Retaining walls more than two feet in height require engineered plans.  
(This must be attached with the application)**

Is this property on a Zero Lot Line (Yes or no) \_\_\_\_\_

Village Name: \_\_\_\_\_

Phase, if applicable: \_\_\_\_\_

Type of lot (i.e., golf course, corner lot, on common area, or interior lot): \_\_\_\_\_

Is this MOD App in response to a violation? (Yes or no):  
\_\_\_\_\_

If yes, what statement is in the violation the owner received:  
\_\_\_\_\_

**Any other pertinent details:**

Please review both the **SRCA Modification Design Guidelines** and the **Village Guidelines** for your specific subdivision. In all cases, you need to follow the most restrictive guideline, whether it is located in the SRCA Modification Design Guidelines or your village's guidelines. A number of villages in Stonebridge Ranch are part of the SRCA as well as members of a neighborhood sub-association. If your home is located in one of these villages, you may need to submit and receive modification approval from your sub-association after receiving project approval from the SRCA. If you have further questions, please contact the Association office.

**After approval, project will be subject to a compliance inspection upon completion. It is the homeowner's responsibility to notify the office once project is complete.**

**I certify that I have reviewed the application and have made sure that everything on the submittal requirements form is submitted with the application and have read the Modification Design Guidelines and Village Guidelines for this project:**

**Property Owners Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_